



Congressman Tom Marino

*Proudly representing the people of
Pennsylvania's 10th District*

**United States Service Academy Nomination Application
and Pertinent Information**

TABLE OF CONTENTS

General Information.....Page 3

*Instructions for completing the
Service Academy Candidate Packet*.....Page 4

Applicant Agreement.....Page 5

Application Form.....Page 6-7

Recommendation Form.....Page 8-10

General Information

Congressional offices utilize a selection process that ultimately fits the needs of each individual office. For those candidates who are applying to multiple offices please be aware that both necessary protocol and required information may differ.

Due to the competitive nature of Service Academy nominations, candidates are strongly encouraged to apply to every nominating authority for which eligibility allows. If you receive a nomination from a source other than this office, it is **imperative** that my office is informed. There is no benefit to candidates by having multiple nominations.

The information outlined in this packet represents what is required of you to be considered a candidate to one of the United States Service academies. Ultimately, it is **your responsibility** to submit this information fully, accurately, and according to the requested format. It is also **your responsibility** to make sure that this office receives any updates to your submitted information.

The submission deadline for completed application packets is October 5th, 2015. This will allow my staff and me ample time to conduct a thorough review of each candidate's qualifications. Although updates to the application packets will be accepted after the deadline, any candidate whose file is incomplete after October 6 cannot be considered for a nomination.

At the beginning of the included application form, candidates are asked to rank their order of preference for each of the four service academies. I would encourage you to carefully consider which of the service academies you list as your first choice, as second choices will only be considered in the rare instance that there is an insufficient number of qualified candidates for any particular academy.

As stated above, completed application packets are due on October 5, 2015. Candidates will be scheduled to interview with members of my 10th District Service Academy Nomination Board at Bucknell University on December 5th, 2015 (exact time will be provided by mid-November). Nomination will be announced no later than **January 15, 2016**.

Instructions for Completing the Service Academy Candidate Packet

The application deadline is October 5, 2015. The following items must be included in order for the Candidate Packet to be considered:

1. Signed applicant agreement form (next page).
2. Completed application form (enclosed, pages 6-7).
3. A 3x5 or 4x6 photograph of the candidate.
4. A transcript of your high school and college (if applicable) studies.
5. SAT and/or ACT scores.
6. One essay of no less than 750 words, addressing all of the following questions; the essay should be typed in Times New Roman, 12 point font, and double-spaced.
 - a. To which Academy (or Academies) are you applying? Have you already opened an application with the Academy (or Academies)?
 - b. Have you applied for a nomination through another source? If so, to which office(s) have you applied?
 - c. What are your goals and aspirations for serving in the military?
 - d. In what ways have you demonstrated leadership?
 - e. How do you think your service in the military will benefit your community and the 10th District of Pennsylvania?
 - f. Any other information you feel would be helpful for the Service Academy Nomination Board to know.
7. One essay of no less than 500 words, addressing your community service or involvement with a civic organization, and its impact on yourself and on your community.
8. Two letters of recommendation, one must be from a teacher and one must be from an adult to whom you are not related. These letters should attest to your character, academic, and leadership qualities.

All of this information should be compiled and mailed in one shipment to:

Office of Congressman Tom Marino
Attn: Service Academy Nominations
1020 Commerce Park Drive, Suite 1A
Williamsport, PA 17701

If you have any questions or concerns regarding your Service Academy Candidate Packet or application form, please call Mr. Ryan Barton at (570) 322-3961 (main) or email at ryan.barton@mail.house.gov

Applicant Agreement

Please read the following agreement before signing and submitting your application packet, as your signature indicates your agreement with the following statement. If you do not include your signature, your application will not be considered for a nomination:

It is my sincere desire to attend a United States Service Academy and I intend to adhere to a vigorous academic course of study if appointed. I understand that attending a United States Service Academy also requires a minimum of five years of military service upon graduation. I knowingly and willingly commit to this responsibility.

By signing this document, I am confirming that I am a citizen of the United States, or will acquire citizenship by **July 1, 2016**. I am confirming that I am at least **17 years of age** but not older than 23 years of age by **June 1, 2016**. I am confirming that I am neither married nor pregnant, and that I do not have any child support obligations. I am a **legal resident** of the 10th Congressional District of Pennsylvania.

I certify that the information I have provided in this application packet is accurate. Any changes to the information will be reported immediately.

Additionally, I understand that I will not be considered for a nomination if the required documents are incomplete or are not postmarked **by October 5, 2015**.

Applicant's Signature

Application Form

Please print clearly or type the following information.

Please only list the service academies to which you are applying and your order of preference. If you're only applying to one service academy, please leave the others blank.

U.S. Military Academy	
U.S. Naval Academy	
U.S. Air Force Academy	
U.S. Coast Guard Academy	
U.S. Merchant Marine Academy	

Date of application completion: _____

Expected date of high school graduation: _____

PART I: General Information

Full Name (Last, First, Middle): _____

Male _____ Female _____

Street Address: _____

City, State, Zip Code: _____

Phone: _____ Cell Phone: _____

E-mail: _____ Date of Birth (mm/dd/yy): _____

Social Security No.: _____

Are you a US citizen? Yes _____ No _____

If no, list your country of citizenship: _____

Parent/Guardian: _____

Can the Office of Congressman Tom Marino use your name in a press release if you receive a nomination of appointment? Yes _____ No _____

Local Newspaper(s): _____

PART II: Education

Name of High School, City, State: _____

Anticipated Graduation Date (mm/yy): _____

Grade Point Average: _____ Class rank: _____ in a class of _____

SAT Scores:

Critical Reading: _____ Math: _____ Writing: _____ Composite: _____

ACT Scores:

Math: _____ English: _____ Reading: _____ Science: _____

Composite: _____

PART III: Extracurricular Activities/Scholastic Achievements

PART IV: List of Community Activities, Athletics, Leadership Experience and Special Achievements

Recommendation Form

Note to candidate: Two recommendations are required. Please enter your name and legal residence below. Deliver or mail this form to the two people who will be writing recommendations on your behalf. Ask each recommender to enclose the letter he/she has written in a sealed envelope, signed across the flap, and returned to you. **DO NOT OPEN OR UNSEAL THE RECOMMENDATION LETTER.** Be sure to include two sealed recommendation letters with the rest of the completed application packet no later than October 5, 2015.

Name of Application (Last, First, Middle): _____

Address of Applicant:

City, State, Zip:

Note to Recommender: The person whose name appears above is applying for a nomination to one of the U.S. Service Academies. The purpose of the U.S. Service Academies is to provide a college education leading to a career as an officer in the Armed Forces. The questions posed below suggest the kind of information most helpful in the selection process. Federal or state law may require that all admissions material be shown to a student upon request. We are aware that we are asking for a considerable amount of time and effort on your part in completing this form. Therefore, we want to assure you that your generous assistance in giving this appraisal is very helpful to us as well as greatly appreciated. Once completed, please give this recommendation to the applicant in a sealed envelope with your signature across the back flap. The recommendation will be submitted unopened by the candidate with the rest of his/her application.

Part I: General Character and Accomplishments

Leadership characteristics:

Personality traits:

Ability to work under pressure/Demonstrated perseverance:

Ability to work with others:

Motivation:

Athletic ability:

Other general comments:

Signature of Recommender

Date

Name of Recommender

Telephone Number

Relationship to Candidate

Part II: Personal Evaluation

On a separate piece of paper, please answer all of the following questions as completely and honestly as possible:

1. How long have you known the applicant and in what capacity?
2. What would you consider to be the candidate's strengths with regard to leadership potential?
3. What would you consider to be the candidate's weaknesses with regard to leadership potential?
4. How well does the applicant handle stressful situations? Please give examples, if possible.
5. What do you think motivates the applicant to attend one of the U.S. Service Academies?
6. Do you know of any reason why this candidate would be unable or unwilling to meet the rigorous requirements needed for successful performance at a U.S. Service Academy?